



## **2013-2014 OHIO CHAPTER OF URISA Chapter Maturity Assessment**

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## REVISION HISTORY

<b>Date</b>	<b>Version</b>	<b>Description</b>	<b>Author</b>
02.28.08	v1	2007-2008 URISA Chapter Maturity Assessment	Danielle Ayan
03.10.09	V2	2008-2009 URISA Chapter Maturity Assessment	Luke Boggess
02.28.10	V3	2009-2010 URISA Chapter Maturity Assessment	Karen Brandt
3.25.2011	V4	2010-2011 URISA Chapter Maturity Assessment	Tripp Corbin
5.1.2012	V5	2011-2012 URISA Chapter Maturity Assessment	Amy Esnard
5.2.2013	V6	2012-2013 URISA Chapter Maturity Assessment	Carmen Masó
5.21.2014	V7	2013-2014 URISA Chapter Maturity Assessment	Christina Boggs

June 25, 2014

Hello Chapter Leaders,

This has been a year of change for URISA International, but one thing has not changed; we need to hear from you. The time has come to complete the annual Chapter Maturity Assessment.

Please take the time to complete it in its entirety. The information will be compiled by the Chapter Advisory Board (CAB) and is used as a tool to help URISA Leadership better understand the current state of the local Chapters. This year it will also assist the CAB as it works to change and improve the interaction between the Chapters and URISA International. The Assessment is a great tool for both the Chapter - to reflect on historical activities and their successes - and for URISA International to learn what it can do to support its members.

The Maturity Assessment is also used to help choose the Chapter of the Year. You must complete the Maturity Assessment and a short Chapter of the Year application to be considered for Chapter of the Year. The Chapter of the Year receives special recognition on the URISA website and is recognized at the URISA Award ceremony during the GISPro. All chapters are eligible for consideration, regardless of the size or age of your Chapter. The Chapter of the Year award criteria include: Innovation, Education, Outreach and Community Impact. Did you reach your goals this year? Has your Chapter expanded its membership? What has your Chapter engaged in to serve the needs of your local GIS community?

As an added incentive, all Chapters who complete and submit the Chapter Maturity Assessment by the deadline (**July 30, 2014**) will receive a **free registration to the 2014 GIS Pro Conference** (<http://www.urisa.org/education-events/gis-pro-annual-conference/>). To receive this free registration you must also attend the Chapter Leaders Forum (CLF) which is held during the GISPro Conference. We ask all Chapters to send at least one representative from their Board to participate in the Forum - this year it will be held **Wednesday, September 10, 2014 from 10:30am-1:00pm**. The Forum gives Chapter leaders an opportunity to share experiences and gain valuable information about Chapter programs and administration. This is a great chance to meet other Chapter Leaders, discuss and share Chapter experiences and issues and to speak directly with members from the URISA Board of Directors. If there is a specific topic of interest that you would like to have addressed during the Forum, please forward them to me and/or Cy Smith, [cy.smith@oregon.gov](mailto:cy.smith@oregon.gov).

Again thanks for taking the time to complete the Annual Chapter Maturity Assessment. If you have any questions please contact me or your CAB Liaison.

Sincerely;

Christina Boggs

[Christina.boggs@norcalurisa.org](mailto:Christina.boggs@norcalurisa.org)

Chair-elect, Chapter Advisory Board - URISA International

# 2013-2014 URISA CHAPTER MATURITY ASSESSMENT

## EXECUTIVE SUMMARY

### **Mission of this Document:**

The mission of this document is to develop a matrix for measuring the maturity of a single URISA chapter and the composite maturity of all chapters at a snapshot in time (annually) and over time. Although there will be many areas where individual chapters vary, the intention is that this assessment can be leveraged by URISA International and all chapters by targeting focus toward those chapters and those areas needing assistance.

## OHIO CHAPTER OF URISA PROFILE:

### Chapter Mission/Vision/Overview:

To encourage the professional advancement of GIS in the State of Ohio through professional education and public awareness.

To foster the exchange of ideas and provide a forum of discussion on topics related to GIS in the State.

To promote professional interaction within the state GIS community, stimulate research, encourage publication, and generally aid the advancement of its members and other organizations having related objectives.

Area served: Ohio

Active since: May 2005

Current Lead Chapter Officer (**must be URISA member**):

Bret Allphin, GISP - Chair (July 2013 - 2014)

Tom Fisher, GISP - Chair (July 2014 - 2015)

Annual reporting period: 2013 - 2014

Total membership (end of this reporting year): 420

Total membership (end of last reporting): 416

### Membership fees:

\$35 Individual

\$10 Student

\$NA Sponsor

\$120 Corporate (5 members)

\$300 Other (Corporate - 15 members)

Percentage of Chapter Members who are URISA International Members: 3% (estimate 15 out of 420 chapter members)

### (A) Top three chapter goals for the upcoming year (3 points)

- I. To continue offering high quality educational and training opportunities for our members and the professional GIS community in Ohio.
- II. To serve as an active partner with the Ohio Geographically Referenced Information Program (OGRIP) in the planning and preparation of the annual Ohio GIS Conference. This includes abstract review, workshop planning, logistics, and the provision of volunteers.

- III. To partner with organizations in Ohio to provide information on GIS best practices, standards, and to promote opportunities for collaboration.

**(B)** What three training and educational programs would you like URISA to develop over the next 5 years? (3 points)

- IV. Cartography and Map Design
- V. Web GIS and API Development
- VI. Scripting and Programming Languages (e.g. Python)

**(C)** Do you have a wish list for URISA International (i.e., areas where your chapter needs assistance, collaborative ideas that would benefit many chapters and URISA International, other)? (3 points)

URISA International could have a presence at state GIS conferences for those states that have active chapters that are in good standing, or contribute in other ways for those that make a request. This would be a good way to raise the awareness of URISA International. I think there is good awareness of the Ohio URISA chapter, but I don't think all members are fully aware that there is a larger international body that is our partner. This is an easy and tangible way to raise the profile of international with local chapter members.

Settle the chapter fee issue. Many of the services that are being offered with the chapter fees are services that chapters already have or don't truly need provided by URISA international.

**(D)** What are the three top issues the CAB should be addressing in the coming year? (3 points)

- I. Resolve the chapter fee question and all related issues.
- II. Identify new ways to exhibit increased collaboration with chapters throughout the year.
- III. Undertake additional educational activities with chapter leaders to help them understand the true value of international and their important roles as local chapter leaders.

<p><b>CHAPTER 2013-2014 MATURITY ASSESSMENT CARD</b></p>	
<p><b>5</b></p>	<p><b>1. The chapter is an established non-profit organization with an active Federal ID number.</b> <u>Comment:</u> Yes, 31-1446874.</p>
<p><b>5</b></p>	<p><b>1. The Board has filed its most recent year IRS Form 990/CRA Equivalent (if a non-profit organization) or other appropriate IRS form for the organization based on your country.</b> <u>Comment:</u> Yes, filed on 8/3/13 for the most recent fiscal year.</p>
<p><b>5</b></p>	<p><b>2. The Board abides by chapter By-laws that have been updated within the last 5-years.</b> <u>Comment:</u> The Ohio Chapter of URISA operates under by-laws that were updated and approved by URISA International in 2012.</p>
<p><b>5</b></p>	<p><b>3. The chapter has regular Board and member meetings.</b> <u>Comment:</u> The Ohio Chapter of URISA has standing regular meetings scheduled for the last Monday of each month, with the Ohio Geographically Referenced Information Program (OGRIP) Forum meeting immediately following.</p>

5	<p><b>4. The chapter offers an annual/biennial conference(s).</b></p> <p><u>Comment:</u> Current Partner in the Ohio GIS Conference for 4 years, active contributor for many years. The Chapter is charged with coordinating all workshops for the conference, organizing a map gallery, coordinating volunteers for moderating presentations, and sits on the board for organizing the conference.</p>
5	<p><b>5. The chapter coordinates and collaborates with URISA International (including the CAB) or other allied organizations. Please elaborate with comments.</b></p> <p><u>Comment:</u> The Past Chair is the standing representative to the CAB and participates in calls and web meetings as offered.</p>
5	<p><b>6. The chapter offers workshops and other educational opportunities. Please elaborate with comments.</b></p> <p><u>Comment:</u> Our goal is to offer at least 3 workshops for our members per year.</p>
5	<p><b>7. The chapter offers communications (website, surveys, and newsletters). Please provide links to online resources.</b></p> <p><u>Comment:</u> The chapter website can be found at <a href="http://www.ohurisa.org">www.ohurisa.org</a>. We use this website to post meeting materials, job postings, and workshop information. We also provide pages for regional user groups, and links to relevant geospatial resources that may be of interest to the members.</p>
5	<p><b>8. The chapter has initiatives that positively impact our community. Please elaborate with comments.</b></p> <p><u>Comment:</u> Our chapter actively supports young GIS professionals and students by offering a mentoring program entitled MATCH that offers opportunities for anyone seeking to grow in an area of geospatial expertise to be matched up with a mentor who has experience in that area. We also provide scholarships to the Ohio GIS Conference for students</p>

5	<p><b>9. The chapter actively recruits new members. Please elaborate with comments.</b></p> <p><u>Comment:</u> We conduct an annual membership drive which culminates at the Ohio GIS Conference. We also publicize our workshops and other educational opportunities as a way of promoting the chapter. Our work in assisting in the planning of the Ohio GIS Conference also raises the profile of the chapter.</p>
5	<p><b>10. Chapter has identified a process for selecting CAB representative.</b></p> <p><u>Comment:</u> The Past Chair is the standing member of the Ohio URISA board that participates as the CAB representative.</p>
5	<p><b>11. The chapter collaborates with K-12 schools and universities and pursues outreach to students. Please elaborate with comments.</b></p> <p><u>Comment:</u> We provide scholarship funding for students to attend the Ohio GIS Conference, we also manage the map gallery at the Ohio GIS Conference which includes a student competition for which we give a prize.</p>
5	<p><b>12. The chapter collaborates with local, state/provincial, or federal agencies. Please elaborate with comments.</b></p> <p><u>Comment:</u> The Ohio Chapter of URISA works regularly and directly with OGRIP which is a state agency. A majority of our members also represent local governments (counties, cities, etc.).</p>
5	<p><b>13. The chapter's membership has increased over the last reporting year.</b></p> <p><u>Comment:</u> Our close relationship with OGRIP and having direct involvement with the organization of the Ohio GIS Conference has allowed us to grow our membership every year for the past 4 years.</p>
5	<p><b>14. The chapter has a formal relationship with the Provincial/State GIS Council or equivalent entity.</b></p> <p><u>Comment:</u> The Ohio Chapter of URISA works closely and directly with OGRIP to organize monthly meetings, to assist with the planning and execution of the Ohio GIS Conference, and in promoting other educational and outreach opportunities to GIS professionals in Ohio.</p>

5	<p><b>15. The Board maintains (any/all) of the following executive board positions - which are members of URISA International, in good standing: (circle or write in) Immediate Past President, President, VP, Secretary, Treasurer, Other-specify</b></p> <p><u>Comment:</u> All officers on the board of the Ohio Chapter of URISA are URISA International members. These are all elected positions, which rotate elections annually.</p>
5	<p><b>16. The Board has current job descriptions for each position.</b></p> <p><u>Comment:</u> Yes the chapter has job descriptions for each officer position.</p>
1	<p><b>17. The chapter's member database is online and accessible by the Board and members.</b></p> <p><u>Comment:</u> Due to privacy concerns, we have decided not to make our current membership information available online.</p>
5	<p><b>18. The chapter promotes GISCI &amp; GISP Certification by providing information/workshops.</b></p> <p><u>Comment:</u> Yes all of our chapter workshops offer GISP points for attendees, we also provide GISP certification information at our booth during the Ohio GIS Conference, and general GISP certification assistance to any members who request it.</p>
5	<p><b>19. The Chapter maintains active communication with URISA international by attending Chapter Leader Quarterly Conference Calls, talking with Chapter Liaisons, attending Chapter Advisory Board Conference Calls, attending the Chapter Leaders Forum at the GIS Pro Conference, or other methods.</b></p> <p><u>Comment:</u> We typically ensure that at least one board member is available to participate in all URISA International calls and meetings that take place during the year. We also have established the practice of sending the Past Chair to GISPro to represent the Ohio Chapter.</p>